

**Report of: Area Leader, West North West**

**Report to: Inner West Community Committee**

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**Date: 19<sup>th</sup> September 2018**

**For decision**

## **Finance Update and Monitoring Report**

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### **Purpose of report**

The purpose of this report is to update Members on the projects funded through the Inner West Wellbeing, Youth Activities Fund and Capital budgets. It presents projects for approval and outlines funding availability for the 2018/19 financial year.

Members are asked to:

- a) Note the balance of the Small Grants budget for 2018/19 at **4**;
- b) Approve the minimum conditions set out for delegated decisions set out at **5**;
- c) Note the delegated decision taken at **6**;
- d) Note the revised Wellbeing and YAF balances set out at **9 and on App1**;
- e) Consider the deferred Wellbeing application from March Committee at **10**;
- f) Consider the new Wellbeing applications at **11 – 15**;
- g) Note the balance of the Capital Fund at **16**;
- h) Note the balance of the Youth Activities Fund **19**.

## **Main issues**

1. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds.
2. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate). Further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

### **Current position:**

#### **Small Grants & Skips**

3. There following small grants and skips approved since the last meeting:
  - Learning with disability Day of Dance, £500
  - PHAB youth group, £251
  - Broadleas Better Communities – Garden Makeovers, £253

Skips - Hayleys Field Allotments & Bramley 2<sup>nd</sup> Scouts

4. The balance of the small grants and skips budget available at 4<sup>th</sup> September 2018 was **£8,982**.

### **Delegated Decisions**

5. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

Associated Recommendation: Members are asked to review the minimum conditions as set out in above, consider whether any amendments are required and approve such conditions for operation in 2018/2019. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

A delegated decision has been taken since the last Committee to fund the following:

6. LGBTQ+ Sports in Summer £2000, Armley, Bramley & Stanningley and Kirkstall Ward  
To contribute costs towards the costs of a 12 month programme across the City including a range of activities across the Inner West. This project has developed from a pilot project last year where LGBTQ+ Individuals and organisations came together, this then resulted in the Fringe becoming a constituted group with a committee. Activities planned include boxing sessions, table tennis and Zumba in Armley, trampolining and dog walking events in Kirkstall and dancing and marshall arts in Bramley.
7. Money Buddies, £9053 Armley and Kirkstall  
The funding will support the Money Buddy projects for 12 months, delivering 40 sessions to be based at Armley Community Hub, Hawksworth Wood Community Hub and New Wortley Community Centre. In West Leeds Money Buddies helped clients with Financial Gains of £343,096.15 in the last twelve months to 30 June 2018. Since the start of the project in West Leeds the Financial Gains are £1,075,629.28.

## Wellbeing Budget 2018/19

- 8 The 2018/19 Inner West Wellbeing revenue budget, including the additional injection from Executive Board is:  
Wellbeing - £169,170  
YAF - £38,500

### 9. Current Wellbeing & YAF Balances

<b>Wellbeing</b>	
Armley	£21,459
Bramley & Stanningley	£15,462
Kirkstall	£20,469 (including the post flooding monies £30,426)
<b>Youth Activities Fund</b>	
Armley	£2780
Bramley & Stanningley	£390
Kirkstall	£1717

### Applications Deferred from June 2018 Committee

10. DJ School – an application to the June Committee for a project in Kirkstall was declined by Committee and the group was invited to consider an alternative project for the area. Members will be kept updated if a further application is received.

### Funding to be returned to the budget pot – Kirkstall

11. Following discussions with Kirkstall Elected Members it has been agreed that the remaining balance in the pot of funding for post flooding related work should be returned to the budget. This is a total of £9957.

### New Wellbeing applications for 2018/19

12. Kirkstall Festive Lights, Gilbert & Sandford Residents Association,

This application is to fund additional festive lighting motifs around the central junction in Kirkstall. This will complement the lights and tree that have been in place over the last few years. The local residents group are also planning a lights switch on event to take place in November which will be the first time this has taken place in Kirkstall.

13. Broadlea Teatime Club, Barca, £5,004

This group has been running for the past 2 years, the session is based at the Broadlea Community Centre on Wednesday evenings between 16.30pm and 18.00pm. There will be three members of staff to support the provision, one of which will be funded by Barca Leeds. The club is currently averaging 39 young people attending on a weekly basis and has seen in excess of 45 individual people in attendance at one time. Barca Leeds we will continue to ensure that a minimum of 25 young people attend per week. Funding of £2925 has been secured from LED Community Foundation for this project and an application has been submitted for HAP funding with a decision due in September.

### **Capital Wellbeing Balance**

16. The current Inner West Capital balance is **£19,700**.

### **Community Infrastructure Levy (CIL)**

17. On the 21<sup>st</sup> October 2015 the council's executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6<sup>th</sup> April 2015 do not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

18. Following a meeting of Elected Members on 6<sup>th</sup> March, the following wording was agreed in relation to CIL monies:

"CIL money will be pooled for investment to go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this. If any areas gets a Neighbourhood Plan, this ward will receive the additional 10% within the 25% that comes in from having a Neighbourhood Plan, but the remaining 15% will be pooled in the usual manner."

### **Youth Activities Fund**

19. The balance of the 2018/19 Inner West Wellbeing updated YAF budget is now **£4,889** as shown at point 8. There are no new YAF applications.

### **Corporate considerations**

20. **Consultation and engagement**

Elected Members have been consulted through a workshop event. The 2018/19 commissioning round began with a communication to all Community Committee contacts and advertised on social media.

Consultation with Children and Young People has taken place through school groups and children's projects across the area for the Committee's Youth Activities Fund.

#### **21. Equality and diversity / cohesion and integration**

All projects are assessed in relation to Equality, Diversity, Cohesion, and Integration.

#### **22. Resources and value for money**

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be achieved.

In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

#### **23. Risk management**

Risk implications are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

24. The Community Committee has invested its Wellbeing funding in a wide variety of projects within local communities. The majority of projects are progressing as planned with some very positive outcomes recorded.

### **Recommendations**

25. Members are asked to:

- a) Note the balance of the Small Grants budget for 2018/19 at **4**;
- b) Approve the minimum conditions set out for delegated decisions set out at **5**;
- c) Note the delegated decision taken at **6 and 7**;
- d) Note the revised Wellbeing and YAF balances set out at **9 and on App 1**;
- e) Consider the new Wellbeing applications at **12-13**;
- f) Note the balance of the Capital Fund at **16**;
- g) Note the balance of the Youth Activities Fund **19**.